

**Reasons for increases or decreases of over £10,000 between the 2020/21 initial budget and proposed 2021/22 budget for services in Policy & Finance Committee**

<b>Variances between 2020/21 initial budget and proposed 2021/22 budget by service (cost centre)</b>	<b>Increase or (decrease) in budget (£m)</b>
<b>ICT:</b> largely relates to new posts created as part of restructure and updated computer software maintenance budget assumptions.	0.105
<b>Internal Audit:</b> updated budget assumptions in line with most recent years' actuals.	0.016
<b>Income Section:</b> largely relates to new posts created as part of restructure.	0.037
<b>Bank Charges:</b> largely relates to increased spend on processing transactions by card.	0.016
<b>Human Resources:</b> largely relates to transfer of a post from Newark and Sherwood Homes (NSH) and not all associated costs being recharged back to the Housing Revenue Account (HRA), as the employee also supports General Fund (GF) services.	0.037
<b>Legal Section:</b> largely relates to new post created as part of restructure, and a one-off budget in 2021-22 for external legal spend related to Newark Livestock Market.	0.148
<b>Central Telephones:</b> largely relates to new telephony system recently introduced.	0.044
<b>Senior Leadership Team:</b> largely relates to changes in budget assumptions regarding the amount of employee costs recharged, such as to Arkwood and the HRA.	0.013
<b>Financial Services:</b> largely relates to the cost of a new post more than offset by reductions in the budgets for insurance, computer software and agency staff; and a change in budget assumptions related to the recharge of costs to Arkwood.	(0.035)
<b>Transformation and Commercialisation &amp; Major Projects:</b> as part of the creation of the Transformation and Communications directorate, the budgets which were on the Commercialisation & Major Projects cost centre were transferred to the Transformation cost centre.	0.007
<b>Administration Services:</b> largely relates to an increase in the proportion of employee costs recharged to the HRA.	(0.038)
<b>Council Tax:</b> largely relates to a reduction in the budget for professional services.	(0.013)
<b>Housing Benefit Admin:</b> largely relates to a reduction in employee costs as a result of a restructure offset largely by a reduction in government grant income.	(0.012)
<b>Risk Management:</b> largely relates to transfer of a post from NSH and not all associated costs being recharged back to the HRA.	0.038
<b>Castle House:</b> largely relates to a reduction in income for hire/use of desks/rooms and an increase in premises-related spend such as cleaning materials.	0.050
<b>Corporate Property:</b> largely relates to the removal of a £75,000 one-off budget included in 2020/21 for costs associated with restructuring the service.	(0.070)
<b>Other Financial Transactions:</b> increase in the savings which need to be found in 2021/22 from posts being vacant, because of an increase in GF employee costs.	(0.137)
<b>Non Distributed Costs:</b> transfer of pension strain related costs from non-service spend to service spend.	0.260
<b>New Burden Council Tax Reform:</b> reduced spend on this service from related grants which had been underspent in previous years and therefore transferred to reserves.	(0.018)
<b>Corporate Asset Development:</b> majority of employee costs associated with the Corporate Property Strategy & Delivery service are to be recharged to capital and HRA, though a small proportion are to be retained as GF costs.	0.012
<b>Covid Compliance Tier 3:</b> spend currently budgeted to be incurred in 2021-22 from a particular coronavirus-related grant.	0.018